

SITE GALLERY

Application Pack: Trustees Recruitment

We are seeking to appoint up to five new Trustees to support the Charity to take forward the vision and strategy for Site Gallery, its artists, visitors and communities. We care deeply that the work we create is relevant to our city and to people living in Sheffield. It is critical that our Board is representative of the wide range of communities we want to engage with. Trustees will draw on their life experiences and/or professional knowledge to enhance Site Gallery's work as we strive to invest in artists, present ambitious programme and be relevant to and reach Sheffield's diverse communities.

Previous trustee experience is not required.

1. Background Information:

Site Gallery is Sheffield's international contemporary art space, specialising in moving image, new media and performance. Pioneering emerging and diverse art practices and ideas, we work with local, regional and international collaborators to nurture artistic talent and support the development of contemporary art. We connect people to artists and to art, inspiring new thinking and debate through our exhibitions, projects, public programmes and participatory activity. We pride ourselves on our openness, collaborative spirit and passion for advancing the role of art in society.

Having completed a programme of expansion and refurbishment in 2018 which trebled the size of our public offer, we have a 290sqm gallery and a dedicated events space along with commercial spaces including a shop, café and business-let units.

We are a creative hub and catalyst for the arts and creative industries in Sheffield; which delivers civic renewal, embracing our diverse communities and making connections across the world.

Awarded National Portfolio Organisation funding from Arts Council England for the period 2023-26, this next phase of our development will see Site Gallery play a pioneering role in supporting a new generation of talent, for and within the dynamic creative ecosystem of Sheffield.

Our programme embraces new forms of artistic production, including public and social engagement; artists connecting directly with audiences and interaction with technology; performance, live art, film events; and projects developed with communities of interest we support. Deep research and collaboration characterise our approach; as does tolerance, openness and commitment to the idea of culture as a human right. We support artists whose work reflects on the issues and concerns of our era and that is relevant to local, national and international communities. Our young people's group, Society of Explorers, are an integral voice within our organisation and our work with young people is embedded across the programme.

2. Company Information:

Site Gallery is a registered charity and company limited by guarantee. Its annual turnover is circa £700k with 40% of its budget allocated to artistic programme. A National Portfolio Organisation of Arts Council England and supported by Sheffield City Council, the organisation relies on fundraising and commercial income generation to deliver its creative and business plans.

Site Gallery has a core staff of twelve and an extensive volunteer programme. We are committed to creating a diverse workforce, offering flexibility within employment contracts, providing alternative entry routes to careers in the arts for volunteers, interns, apprentices and placements, and ensuring all staff have personal development plans to enable them to build their career at Site Gallery and beyond.

Site Gallery is an anti-racist space and we challenge any behaviour or language that discriminates on the basis of sexuality, gender, race, dis/ability, socioeconomic status, age, religion or belief and all other protected characteristics.

The Board of Trustees consists of up to 12 members who oversee the Charity and its funding contract with its largest stakeholder Arts Council England. The Board supports the organisation in many ways, with Trustees each bringing unique skills and experiences to contribute to the success of Site Gallery.

3. Join the Board:

Our Board is dynamic and diverse, passionate about the arts and active within local communities and the creative industries, commercial and voluntary sectors. Trustees are responsible for the strategic direction and governance of the charity.

The Board meets four times a year, normally in the late afternoon on Fridays, with the option for joining via Zoom if necessary. Additional meetings may be required for subgroup committee meetings. Trustees are encouraged to attend exhibition openings and public events and to be positive ambassadors for Site Gallery.

We are now seeking up to five new charity trustees to join the Board in 2023/24. We are seeking people who are enthusiastic about contemporary arts, culture and the city of Sheffield and who are able to commit themselves for a period of between 1- 4 years (max. term is 6 years).

We are interested in hearing from people with skills, knowledge and experience in one or more of the following areas:

- Practicing artists
- Arts and cultural leadership
- Business leadership or financial management
- Strategic partnership in civic agendas – e.g. regeneration, place-making and community

- Technology - particularly creative or digital technology
- Experience in working in youth, community or health & wellbeing environments

It is an urgent issue that the governance of the arts and cultural sector is significantly under-represented with people from Black, Asian and other minority ethnic backgrounds as well as those from lower socio economic backgrounds, those who identify as LGTBQIA+ and those with disabilities. We particularly encourage applications from people from these backgrounds and young applicants under 25 years who are interested in their first trusteeship.

Previous experience of Board membership is not required – induction and training is provided.

If successful, you will become part of a dynamic ambitious creative organisation, one of the leading contemporary arts organisations in the UK. You will help an organisation at a key point in its development to grow, make new connections, and realise new opportunities.

As a trustee, you will be placed on the public register with Companies House as a Director of the company and listed as a Trustee of the charity with the Charities Commission.

Board members are volunteers, although out of pocket expenses can be paid to ensure members can attend meetings. We are very open to discuss additional access support/resources that you might require to be a Trustee.

4. How to apply:

We want to know:

- why you are interested in working with Site Gallery

- what are the key skills and knowledge you would bring the board (refer to section 3)
- what experiences and networks you would bring the board (refer to section 3)
- the training and development needs you think you'll have if you are appointed.

You can provide this information via a short CV and a covering letter of 1- 2 pages or if you prefer, record your response as either a video or audio file of up to 8-10 minutes.

Email your CV/covering letter or audio or video file to jobs@sitegallery.org

We ask all applicants to complete an Equal Opportunities form to help us monitor the reach of our job adverts. [Follow this link to complete the form.](#)

Deadline for applications is midday on Friday 21 July.

Interviews are planned to take place in September.

If you'd like to talk to an existing trustee for more information prior to making an application then please contact Judith Harry, Chief Executive, Site Gallery who will pass your details onto a member of the Nominations Committee:

Judith.harry@sitegallery.org / 0114 281 2077

More Information

Site Gallery is a Registered Charity (5103220) and Company Limited by Guarantee (1495927)

We are committed to the Charity Governance Code

<https://www.charitygovernancecode.org/en>

and the Clore Leadership Programme Achieving Good Governance Review

https://www.cloreleadership.org/userfiles/documents/Achieving_Good_Governance-Full_report.pdf

Want to know more about becoming a Trustee - recommended reading:

<https://www.gov.uk/government/get-involved/take-part/help-run-a-charity>

<https://www.gov.uk/guidance/charity-trustee-whats-involved#trustees-6-main-duties>

Volunteering has positive benefits to the health and wellbeing of volunteers and of communities - you can read some of the latest research here:

<https://www.volunteerscotland.net/for-organisations/research-and-evaluation/publications/volunteering-health-wellbeing/>

www.sitegallery.org