

# SITE GALLERY

## Application Pack

### Trustees Recruitment

We are recruiting new trustees at an exciting time for Site Gallery in Sheffield. The contemporary art gallery reopened last autumn, trebling our public space and creating more flexibility for education and creative activity. We are looking for people who will help take forward the vision and strategy for Site Gallery, its artists, visitors and communities.

Previous trustee experience is not required.

### Background Information:

Site Gallery is Sheffield's international contemporary art space, specialising in moving image, new media and performance. Pioneering emerging and diverse art practices and ideas, we work with local, regional and international collaborators to nurture artistic talent and support the development of contemporary art. We connect people to artists and to art, inspiring new thinking and debate through our exhibitions, projects, public programmes and participatory activity. We pride ourselves on our openness, collaborative spirit and passion for advancing the role of art in society.

In 2018 Site Gallery re-opened to the public following a programme of expansion and refurbishment. Trebling the size of our public offer, we created a 290sqm gallery and a dedicated events space along with commercial spaces including a shop, café and business-let units. We are a creative hub and catalyst for the arts and creative industries in Sheffield; and a platform for international contemporary arts in a dynamic, exciting and transforming city.

In 2019 we are celebrating our 40th anniversary. The next phase of our development will see Site Gallery play a pioneering role in supporting a new generation of talent to cross boundaries and explore new territories. We will broadcast the dynamic creative ecosystem of Sheffield globally and bring the world to the city. We will champion diversity and generate new intercultural perspectives regarding the role of art as a critical agent for city-making and as a catalyst for a more progressive society.

Site Gallery, like any innovative cultural organisation, is expressive of the city in which it is based. We are a router and amplifier for the distinctive and often brilliant cultural life of Sheffield. This is a city of contrasts: with a hard-edged, urban milieu of innovative and often idiosyncratic creative talent; and a green, hilly, richly atmospheric landscape to the west, reaching out to the Peak District National Park.

We have two universities, more trees per head than any other UK city, and a growing cultural infrastructure including the largest theatre complex outside London, some great museums and galleries, a superb music offer, a burgeoning festival sector, and a fiercely

independent cultural scene and creative economy. We are also a youthful, richly diverse and increasingly confident city of makers, creators and no-nonsense doers.

### **Artistic Programme:**

Our programme embraces new forms of artistic production, including public and social engagement; artists connecting directly with audiences and interaction with technology; performance, live art, film events; and projects developed with communities of interest we support. Deep research and collaboration characterise our approach; as does tolerance, openness and commitment to the idea of culture as a human right. We support artists whose work reflects on the issues and concerns of our era and that is relevant to local, national and international communities.

“Exhibitions at Site are always thought-provoking and immersive, often fun and interactive, and they tend to keep us coming back time and again throughout their run.

Its talks and events are a great way of getting even more stuck in to the ideas explored by each exhibition, while its annual residency season offers the rare chance to nose in on contemporary art in the making. The gallery is conveniently close to the station.”

#### [Our Favourite Places](#)

“A gem of a find hosting contemporary art, I wondered past and had time to take a quick look. Nice cosy gallery for a quick visit and a break from the norm. They have a nice coffee shop and very friendly front of desk staff.” Harps Sohal, visitor.

“Sick little place for a free thing to do in town. The art was interesting and thought provoking and the staff were kind and always smiley. 10/10 5 stars great place.” Max McGregor, visitor.

### **Company Information:**

Site Gallery is a registered charity and company limited by guarantee. Its annual turnover is circa £700k with 40% of its budget allocated to artistic programme. A National Portfolio Organisation of Arts Council England (Band 2) and supported by Sheffield City Council, the organisation relies on fundraising and commercial income generation to deliver its creative and business plans.

Site Gallery has a core staff of eight, employing a further four through project-funded contracts. We are committed to creating a diverse workforce, offering flexibility within employment contracts, providing alternative entry routes to careers in the arts for volunteers, interns, apprentices and placements, and ensuring all staff have personal development plans to enable them to build their career at Site Gallery.

The Board of Trustees consists of up to 12 members who oversee the Charity and support the organisation in many ways. Trustees each bring unique skills to the organisation and contribute to the success of Site Gallery.

### **Join the Board:**

Our Board is dynamic and diverse, passionate about the arts and active within local communities and the creative industries, commercial and voluntary sectors. We are now seeking up to seven new charity trustees to join the Board in 2019.

Trustees are responsible for the strategic direction and governance of the charity. The Board meets four times a year, normally in the early evening; additional times may be required for subgroup committee meetings. Trustees are encouraged to attend exhibition openings and public events and to be positive ambassadors for Site Gallery.

We are seeking people who are enthusiastic about contemporary arts, culture, the city of Sheffield and who are able to commit themselves for a period of 3-6 years. We are interested in hearing from people with skills, knowledge and expertise in one or more of the following areas:

- Arts and cultural leadership and artistic practice
- Diverse perspectives - e.g. under 25s, different cultural identities and communities
- Public sector administration or fundraising
- Business leadership including HR and financial management
- Technology - particularly digital technology

Previous experience of Board membership is not required – induction and training is provided. We are committed to supporting young applicants who are interested in their first trusteeship.

If successful, you will become part of a dynamic ambitious creative organisation, one of the leading contemporary arts agencies in the UK and beyond. You will help an organisation at a key point in its development to grow, make new connections, and realise new opportunities.

As a trustee, you will be placed on the public register with Companies House as a Director of the company and listed as a trustee of the charity with the Charities Commission.

Board members are volunteers, although out of pocket expenses can be paid to ensure members can attend meetings.

### **How to apply:**

Please provide a CV and covering letter of no more than 2 pages outlining your motivation for applying, your contribution to the skills and networks we seek and the training and development needs you think you'll have if you are appointed.

Site Gallery operates an Equalities Policy and actively encourages diversity across all areas of the organisation.

Email your CV and covering letter to [jobs@sitegallery.org](mailto:jobs@sitegallery.org)

We ask all applicants to complete an Equal Opportunities form to help us monitor the reach of our job adverts. [Follow this link to complete the form.](#)

Deadline for applications is midday on Monday 13 May 2019

Interviews are planned for June and July.

If you'd like to talk to an existing trustee for more information prior to making an application then please contact Judith Harry, Executive Director, Site Gallery who will pass your details onto a member of the Nominations Committee: [Judith.harry@sitegallery.org](mailto:Judith.harry@sitegallery.org) / 0114 281 2077

### **More Information**

Site Gallery is a Registered Charity (5103220) and Company Limited by Guarantee (1495927)

We are committed to the Charity Governance Code

<https://www.charitygovernancecode.org/en>

and the Clore Leadership Programme Achieving Good Governance Review

[https://www.cloreleadership.org/userfiles/documents/Achieving\\_Good\\_Governance-Full\\_report.pdf](https://www.cloreleadership.org/userfiles/documents/Achieving_Good_Governance-Full_report.pdf)

Want to know more about becoming a Trustee - recommended reading:

<https://www.gov.uk/government/get-involved/take-part/help-run-a-charity>

<https://www.gov.uk/guidance/charity-trustee-whats-involved#trustees-6-main-duties>

Volunteering has positive benefits to the health and wellbeing of volunteers and of communities - you can read some of the latest research here:

<https://www.volunteerscotland.net/for-organisations/research-and-evaluation/publications/volunteering-health-wellbeing/>